

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
***Winslow Township Middle School Cafeteria***  
**30 Cooper Folly Road**  
**Atco, New Jersey 08004**

**Tuesday, August 22, 2017**  
**7:00 p.m.**

**Minutes**

- I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/13/2017**. It was advertised in the Courier Post, posted in all schools, the Adm. Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present	Larry Blake	Gail P. Watkins
	Rita Martin	Julie Peterson, Vice President
	LaVonya B. Wilson-Mitchell	Cheryl Pitts, President
	John M. Shaw, Jr.	

Absent: Lorraine Dredde

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin/Board Secretary  
Christopher F. Long, Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **2016-2017 DISTRICT GOALS**

(Ms. Martin)

1. Student Achievement – Continue implementation of the academic plan to address:
  - a. The Middle School and articulation from Elementary to MS
  - b. Increasing the Upper Elementary proficiency rates
  - c. 9<sup>th</sup> Grade Issues
  - d. Evaluation and updating all district programs
2. Continue to foster a positive school environment that is conducive to teaching and learning.
  - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
  - b. Promote creative instruction (training and retraining)
  - c. Emphasis on collaboration with all district stakeholders

3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our Public Relations/Marketing Plan
  - b. Continue to work with the various advisory committees in the district

## **VI. AWARDS/PRESENTATIONS**

1. NJ DOE HIB School Self-Assessment (July 1, 2016 -June 30, 2017) – Mr. Dion Davis

Mr. Davis, Director of Human Resources, presented the school self-assessment for determining grades under the Anti-Bullying Bill of Rights Act District and School Grade Report for the 2016-2017 school year.

**A motion was made by Ms. Peterson, seconded by Ms. Watkins, to approve the School Self-Assessment as presented by Mr. Davis.**

Roll Call:

Mr. Blake	Yes	Mr. Shaw Jr.	Yes
Ms. Dredden	Absent	Ms. Watkins	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Mitchell.	Yes	Ms. Pitts	Yes

Motion Carried

## **VII. CORRESPONDENCE**

**None at this time.**

## **VIII. MINUTES**

**A motion was made by Ms. Peterson, seconded by Ms. Mitchell, to approve the minutes of the following meeting:**

Regular Meeting

Tuesday, July 11, 2017

Open Session

Roll Call:

Mr. Blake	Yes	Mr. Shaw Jr.	Yes
Ms. Dredden	Absent	Ms. Watkins	Abstain
Ms. Martin	Abstain	Ms. Peterson	Yes
Ms. Mitchell.	Yes	Ms. Pitts	Abstain

Motion Carried

**A motion was made by Ms. Peterson, seconded by Mr. Shaw, to approve the minutes of the following meeting:**

Regular Meeting

Tuesday, July 25, 2017

Open/Closed Sessions

Roll Call:

Mr. Blake	Yes	Mr. Shaw Jr.	Yes
Ms. Dredden	Absent	Ms. Watkins	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Mitchell.	Yes	Ms. Pitts	Yes

Motion Carried

**IX. BOARD COMMITTEE REPORTS**

**None at this time.**

**X. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Peterson, seconded by Mr. Shaw, to open the meeting for Public Comments at 7:16 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No one sign up to make public comments.

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Mitchell, seconded by Ms. Peterson, to close the meeting for Public Comment at 7:17 p.m.**

Voice Vote: All in favor

**XII. SUPERINTENDENT'S REPORT**

A motion was made by Ms. Peterson, seconded by Ms. Mitchell, to approve A. & B. as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations

**Exhibit XII A: 1**

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

<b>Policy/ Regulation</b>	<b>Policy/Regulation Title</b>
Policy 3126	District Mentoring Program
Policy 3221	Evaluation of Teachers
Policy 3222	Evaluation of Teaching Staff Members (Excluding Teachers and Administration)
Policy 3223	Evaluation of Administrators (Excluding Principals, Vice Principals, and Assistant Principals)
Policy 5610	Suspension
Policy 5620	Expulsion
Policy 7461	District Sustainability
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 5512	Harassment, Intimidation, and Bullying
Policy 3240	Professional Development for Teachers and School Leaders
R3126	District Mentoring Program
R3221	Evaluation of Teachers
R3222	Evaluation of Teaching Staff Members (Excluding Teachers and Administration)
R3223	Evaluation of Administrators (Excluding Principal, Vice Principals, and Assistant Principals)
R3224	Evaluation of Principals, Vice Principals, and Assistant Principals
R3240	Professional Development
R5610	Suspension Procedures

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **None at this time.**

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**Regular Board of Education Meeting**  
***Winslow Township Middle School Cafeteria***  
**30 Cooper Folly Road**  
**Atco, New Jersey 08004**

**Tuesday, September 13, 2017**  
**7:00 p.m.**

**Minutes**

- I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/23/2017**. It was advertised in the Courier Post, posted in all schools, the Adm. Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Present	Larry Blake	Gail P. Watkins
	Rita Martin	Julie Peterson, Vice President
	LaVonya B. Wilson-Mitchell	Cheryl Pitts, President
	John M. Shaw, Jr.	

Absent: Lorraine Dredde

Also Present: H. Major Poteat, Ed.D., Superintendent  
Regina Chico, Assistant Business Administrator  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2016-2017 DISTRICT GOALS**

(Ms. Peterson)

1. Student Achievement – Continue implementation of the academic plan to address:
  - a. The Middle School and articulation from Elementary to MS
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  - c. 9<sup>th</sup> Grade Issues
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3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our Public Relations/Marketing Plan
  - b. Continue to work with the various advisory committees in the district

## **VI. AWARDS/PRESENTATIONS**

1. Summary of HIB & Violence/Vandalism for 2016/2017 School Year – Mr. Davis

Mr. Davis, Director of Human Resources/HIB Director, presented HIB, violence and vandalism report for the 2016/2017 school year.

## **VII. CORRESPONDENCE**

**None at this time.**

## **VIII. MINUTES**

**A motion was made by Ms. Peterson, seconded by Mr. Shaw, to approve the minutes of the following meeting:**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting

Tuesday, August 22, 2017

Open Session

Roll Call:

Mr. Blake	Yes	Mr. Shaw Jr.	Yes
Ms. Dredden	Absent	Ms. Watkins	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Mitchell.	Yes	Ms. Pitts	Yes

Motion Carried

## **IX. BOARD COMMITTEE REPORTS**

**None at this time.**

## **X. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Peterson, seconded by Ms. Watkins, to open the meeting for Public Comments at 7:13 p.m.**

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3. Please limit your comments to ***four minutes***.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No one sign up to make public comments.

## **XI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Watkins, seconded by Ms. Peterson, to close the meeting for Public Comment at 7:13 p.m.**

Voice Vote: All in favor

## **XII. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Peterson, seconded by Mr. Shaw, to approve A. & B. as recommended by the Superintendent.**

### **A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit XII A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

<b>Policy/ Regulation</b>	<b>Policy/Regulation Title</b>
Policy 3126	District Mentoring Program
Policy 3221	Evaluation of Teachers
Policy 3222	Evaluation of Teaching Staff Members (Excluding Teachers and Administration)
Policy 3223	Evaluation of Administrators (Excluding Principals, Vice Principals, and Assistant Principals)
Policy 5610	Suspension
Policy 5620	Expulsion
Policy 7461	District Sustainability
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 5512	Harassment, Intimidation, and Bullying
Policy 3240	Professional Development for Teachers and School Leaders
R3126	District Mentoring Program
R3221	Evaluation of Teachers

R3222	Evaluation of Teaching Staff Members (Excluding Teachers and Administration)
R3223	Evaluation of Administrators (Excluding Principal, Vice Principals, and Assistant Principals)
R3224	Evaluation of Principals, Vice Principals, and Assistant Principals
R3240	Professional Development
R5610	Suspension Procedures

3. Security/Fire Drill Report **None at this time.**

4. Professional Development/Workshops & Conferences **Exhibit XII A: 4**

Approve Professional Development opportunities as presented in the attached exhibit.

5. Field Trips (2017-2018) **Exhibit XII A: 5**

Approve Field Trips, for the 2017-2018 school year, as listed in the attached exhibit.

6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **None at this time.**

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of Homeless Students as listed in the attached exhibit.

9. Division of Child Protection & Permanency (DCP&P) **Exhibit XII A: 9**

Approve the placement of students in the care of DCP&P as listed in the attached exhibit.

10. Fundraiser(s) **Exhibit XII A: 10**

Approve the following fundraisers/school activities for the 2017-2018 school year:

School No. 1

- Joe Corbi's (Sept./Oct. 2017) – H.S.A.
- Trunk or Treat (Oct. 2017) – H.S.A.
- Book Fair (Sept. 2017) – H.S.A.
- Dine Out Nights (Entire Year) – H.S.A.

School No. 2

- Yankee Candle Catalog Sale (Oct./Nov. 2017) – H.S.A.