

**From:** [dqdeassis@longbranch.k12.nj.us](mailto:dqdeassis@longbranch.k12.nj.us)  
**To:** [LBPS GREEN TEAM](#)  
  
**Cc:** 05/25 District Green Fair  
Friday, April 16, 2021 3:07:00 PM  
High  
  
**Subject:**  
**Date:**  
**Importance:**

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Good Afternoon,

Please mark your calendars for **May 25, 2021, at 5:00 pm** for the virtual Premiere of our **District Green Fair**. The Green Fair will be a library of videos from each school highlighting our sustainability-related efforts.

The event will be promoted on our District social media pages ([@LBpublicschools](#)), and to all LBPS families via email.

**This year's Green Fair cannot happen without your help.** As a member of the District Green Team, we ask that you create/coordinate a short video exhibit for your school. We encourage all exhibitors to showcase student work in any of these four areas of Sustainability: Environmental, Cultural, Social, and/or Economic.

**Action steps to help us create this event:**

1. Register your school for the District Green Fair asap:  
<https://sites.google.com/longbranch.k12.nj.us/gardens/virtual-green-fair-2021>
2. Reach out to at least one sustainability partner. An invitation email template has been provided for you (see below).
3. Create a video presentation or virtual exhibit for your school by **THURSDAY, MAY 13, 2021**.

If you need any assistance creating a video, or would like to discuss video ideas, please reach out to me, or our Ed-Tech specialists, Neil Mastroianni, and Lois Alston.

Thank you for your support and cooperation!

Diego  
X40051

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*Copy & Paste Partner Invitation Template:*

Dear **(Type Partner's Name Here)**

I am emailing on behalf of the Long Branch Public School District. We are setting up our annual Green Fair and are hoping to have your company join us as a sustainability partner for this event.

Each year our district's Green Fair draws hundreds of families and community members looking for ways to promote sustainability in their homes and lives. This year our Green Fair will be virtual, opening the door for many more to participate in the event.

We are hoping that you would consider partnering with our schools for our LBPS Green Fair. As a sustainability partner, we would ask that you provide us with a brief description of your organization, include your website address if applicable, and include any marketing materials you would like for us to share. Your organization and the resources you share will be featured alongside our schools for this event.

**The Virtual Green Fair will take place on Tuesday, May 25, 2021, at 5:00 pm.** Please visit our webpage to register your organization by May 7, 2021: <https://sites.google.com/longbranch.k12.nj.us/gardens/virtual-green-fair-2021>

We are looking forward to having your organization partner with our schools promoting Sustainability throughout our community!

Thank you for your consideration,

**Your name here**

**Your School here**

Long Branch Public Schools

Long Branch, NJ 07740